



Upper Dublin Township Police Department

520 Virginia Drive
Fort Washington, Pennsylvania 19034-1697
Voice: 215-646-2101 Fax: 215-628-8976
www.UpperDublin.net



Upper Dublin Township Peddling & Soliciting Permit Application Instructions

Under Chapter §171 of the Upper Dublin Township Code, ALL persons desiring to engage in PEDDLING and/or SOLICITING in Upper Dublin Township shall submit a written application to the Police Department on a form furnished by the Police Department. Along with the application, ALL applicants shall provide one (1) passport-size (2 1/2" x 3") color photograph of him/herself, taken NOT MORE than six (6) months prior to the date the application is being made and a certified copy of a Pennsylvania State Police criminal history check, which has been conducted within the last thirty (30) days prior to the date of the application. Additionally, ALL applicants shall provide a license fee of \$150 prior to issuance of an ID Card (a follow-up call with payment instructions will be provided after receipt of a completed application by the Police Department). Completed applications with the required attachments can be submitted one of the following ways:

Email: corinne.dorn@udpd.us

-OR-

Mail/Drop-off: Upper Dublin Township Police Department, Attn. Corinne Dorn
520 Virginia Drive, Fort Washington, PA 19034

NO soliciting/peddling shall be allowed by the applicant before the permit is approved and the Identification Card is issued to the applicant.

PRIOR TO MAKING APPLICATION TO THIS POLICE DEPARTMENT, ALL "HOME IMPROVEMENT CONTRACTOR" APPLICANTS SHALL HAVE MADE & RECEIVED FROM THE STATE OF PENNSYLVANIA, A VALID & CURRENT "HOME IMPROVEMENT" REGISTRATION.

Information on how to obtain this State-required registration may be found at: www.attorneygeneral.gov or by calling (717) 772-2425.

The applicant shall state name, age, sex, home address and phone number, driver's license number (or ID card) & state, name, address, phone number and contact name for his employer (if any), as well as make, model, license plate number and state of any vehicle he may be using. The applicant will check off the box indicating whether he or she was ever convicted of a felony, misdemeanor or any crime involving moral turpitude; an answer "YES" to this question will be grounds to deny the applicant permission to engage in canvassing, peddling and/or soliciting in Upper Dublin Township.

The Police Department-issued identification card will be valid for a period of three months. Such ID card must be carried and prominently displayed while the person is engaging in activity covered by this permit, and must be presented upon request of Police. Failure to carry and display the ID card will render the person liable for citation and immediate cancellation of his or her solicitation permit. Such card will not be transferred or loaned from the person whose photograph and identity appears on the card, to any other person. This will render the permit invalid and may not be renewed.

In all instances, NO SOLICITING, CANVASSING, OR PEDDLING SHALL TAKE PLACE BETWEEN THE HOURS OF 9p-9a, NOR AFTER DARK.

Failure by the applicant to truthfully and completely fill out the application will result in the application for a permit being denied.

Community Oriented Policing

Peddling & Solicitation Permit Application

Application Information

Application for (Check ONE):	<input type="checkbox"/> Peddling	<input type="checkbox"/> Soliciting
Application Date:		

Applicant Information

Name:		Telephone Number:	
Date-of-Birth:	Age:	Sex:	<input type="checkbox"/> Male <input type="checkbox"/> Female
Address:			

Business Information

Name:		Telephone Number:	
Address:			
Contact Name:		Telephone Number:	

Vehicle Information

Make:		Model:		Color:	
License Plate		State:			

Vehicle Information

Make:		Model:		Color:	
License Plate		State:			

General Information

What is the activity that you are applying for? (Soliciting for product/canvassing/peddling):	
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Have you ever been convicted of a FELONY, MISDEMEANOR or CRIME of ANY KIND INVOLVING MORAL TURPITUDE?	<input type="checkbox"/> Yes <input type="checkbox"/> No
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Signature _____
Date

For Office Use Only

ID Card #:	PA Registration:	Date Received:
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Expiration:	Permit Approved by:	Date:
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Chapter 171
PEDDLING AND SOLICITING

§ 171-1. Word usage; definitions.

§ 171-2. Registration and identification card required.

§ 171-3. Exemptions.

§ 171-4. Application procedure; issuance of identification card; conditions of issuance.

§ 171-5. Standards of conduct.

§ 171-6. Revocation of identification card.

§ 171-7. Violations and penalties.

[HISTORY: Adopted by the Board of Commissioners of the Township of Upper Dublin 5-13-1986 as Title 7, Ch. 6, of the 1986 Code; amended in its entirety 1-13-2004 by Ord. No. 1122. Subsequent amendments noted where applicable.]

§ 171-1. Word usage; definitions.

[Amended 1-13-2015 by Ord. No. 15-1297, § 1]

A. Word usage. The singular number includes the plural, and the masculine includes the feminine and the neuter.

B. Terms defined. The following words shall be construed to have the meanings set forth below:

PEDDLING AND SOLICITING — The taking of orders for goods, wares or merchandise, including, but not limited to, subscriptions for magazines or other printed matter, the obtaining of contracts for home and building devices, repairs and improvements, and the securing of contributions to various causes and organizations, upon a residential premise or upon any street, sidewalk or publicly owned recreational property in the Township.

PERSON — Any natural person, association, partnership, firm or corporation.

§ 171-2. Registration and identification card required.

[Amended 3-10-2009 by Ord. No. 09- 1211, § 1; 1-13-2015 by Ord. No. 15-1297, § 1]

No person shall engage in peddling and soliciting in the Township without first having registered with the Police Department and obtained an identification card from the Chief of Police, or his designee, unless such person is subject to one of the exemptions provided herein.

§ 171-3. Exemptions.

[Amended 3-10-2009 by Ord. No. 09-1211, § 2; 1-13-2015 by Ord. No. 15- 1297, § 1]

This chapter shall not apply to boys or girls under 16 years of age who take orders for and deliver newspapers, greeting cards, candy and the like, or who represent the Boy Scouts and Girl Scouts or similar organizations and take orders for and deliver cookies and the like, nor to any person who works for an organization which has registered with the Pennsylvania Department of State, as required by that statute known as the “Solicitation of Funds for Charitable Purposes Act,” 1 as amended from time to time, or which is exempt from such registration.

1. Editor’s Note: See 10 P.S. § 162.1 et seq.

§ 171-4. Application procedure; issuance of identification card; conditions of issuance.

[Amended 3-10-2009 by Ord. No. 09-1211, § 3; 1-13-2015 by Ord. No. 15-1297, § 1]

A. Any person desiring to engage in peddling and soliciting and who is not subject to one of the exemptions provided herein shall submit a written application to the Police Department on a form to be furnished by the Township, accompanied by the license fee set forth in Chapter A163A and accompanied by two photographs of himself, two and one-half inches by three inches in size, taken within six months prior to the date of the application.

B. The applicant shall state his name, age, sex, home address, business address, name and address of employer, if any, what he desires to canvass and solicit for, the length of time he wishes to engage in this work, the make and type of vehicle, if any, he will use, its registration number and whether he has ever been convicted of a felony, misdemeanor or a crime of any kind involving moral turpitude.

C. The applicant shall provide with the application a certified copy of a Pennsylvania State Police Criminal History check conducted within 30 days of the application.

D. The Chief of Police, or his designee, will issue to the applicant, within 10 business days from the date of filing of the application, an identification card to which one of the applicant's photographs will be affixed.

E. An identification card will not be issued to any person who has been convicted of a felony or misdemeanor or a crime of any kind involving moral turpitude, or who has been found guilty of violating a peddling and soliciting ordinance within the prior five years, and such person shall not be allowed to engage in canvassing and soliciting in the Township.

F. An identification card will be valid for a period of three months. Such card may not be transferred from one person to another.

§ 171-5. Standards of conduct.

[Amended 3-10-2009 by Ord. No. 09-1211, § 4; 1-13-2015 by Ord. No. 15-1297, § 1]

Every person to whom an identification card has been issued shall, in the conduct of his activities, comply with the following standards of conduct:

A. He shall carry his identification card at all times and exhibit it to any person on whom he shall call or with whom he shall talk, and, upon request, to any police officer.

B. He shall not permit any person to have possession of his identification card and shall immediately report its loss to the Police Department. He shall not cause or permit his identification card to be altered or defaced in any way.

C. He shall not enter or attempt to enter any dwelling without the invitation or permission of the occupant, and shall immediately leave any premises upon request of the occupant.

D. He shall not enter upon any premises where the owner or occupant has requested that solicitation not be permitted either by posting the premises or by registering that fact with the Upper Dublin Township Police Department. Upon issuance of an identification card each solicitor will be given a list of such registered premises.

E. He shall not engage in peddling and soliciting between 9:00 p.m. and 9:00 a.m. nor after dark.

F. He shall not be guilty of any false pretense or misrepresentation, and, particularly, he shall not represent his identification card to be an endorsement of himself, his goods or services or the goods or services of his employer.

G. He shall immediately surrender his identification card to the Police Department upon revocation thereof.

§ 171-6. Revocation of identification card.

[Amended 3-10-2009 by Ord. No. 09-1211, § 5; 1-13-2015 by Ord. No. 15-1297, § 1]

Any identification card may be revoked by the Chief of Police or his designee if the holder fails to comply with the standards of conduct contained in § 171-5 hereof, or any of them, or upon ascertainment by the Police Department that the holder has made a false statement in his application.

§ 171-7. Violations and penalties.

Any person who shall engage in peddling and soliciting without registering with the Police Department or who shall violate any other provisions of this chapter shall, upon conviction thereof before a District Justice, be subject to a fine or penalty of not less than \$100 nor more than \$600. Such fine or penalty shall be collected as like fines or penalties are now by law collected.