



Upper Dublin Township  
 370 Commerce Drive  
 Fort Washington, PA 19034  
 Phone: 215-643-1600  
 www.upperdublin.net

## Electrical Permit Application

**PLEASE PRINT OR TYPE ALL INFORMATION - IF NOT APPLICABLE, WRITE "N/A"  
 INCOMPLETE INFORMATION WILL DELAY PERMIT APPROVAL**

PERMIT APPLICATION #		APPLICATION DATE:	
<b>PROPERTY LOCATION</b>			
Address:			
<b>PROPERTY OWNER / BUILDING MANAGEMENT COMPANY</b>			
Owner/Company:		Contact:	
Street Address:			
City:		State:	Zip:
Phone:	Cell:	E-mail:	
<b>LESSEE / TENANT INFORMATION</b>			
Company:		Contact:	
Street Address:			
City:		State:	Zip:
Phone:	Cell:	E-mail:	
<b>CONTRACTOR INFORMATION</b>			
No Contractor - Homeowner will be performing all work - MUST SIGN CERTIFICATION ON PAGE 3			
Company:		Contact:	
Street Address:			
City:		State:	Zip:
Phone:	Cell:	E-mail:	
<b>CONTRACTOR REGISTRATION &amp; INSURANCE INFORMATION</b> (no permit will be issued until all information has been supplied)			
Contractor Registration Form Attached:	Already on File:	Will Provide:	
Certificate of Insurance Attached:	Already on File:	Will Provide:	

**PROPOSED WORK**

(Two (2) Sets of Electrical Underwriter-Approved Plans & Copy of Signed Contract required - \*\*See Below)

Use of Property: Residential                      Commercial

Type of Work: New Construction/Additions                      Alteration                      Tenant Fit Out

Other (specify):

Detailed Description of Work, include Location of Work (floor, room, etc.), Number of Ceiling Lights, Switches, Plug Receptacles, New Services, etc. - **COPY OF SIGNED CONTRACT REQUIRED**


**ELECTRICAL INSPECTION AGENCY**

List of Acceptable Electrical Inspection Agencies Attached

(Note: Agency who completes plan review must also perform inspections - \*\*See Below)

**\*\* Please Note: All electrical plans submitted must be reviewed and approved by the Electrical Inspection Agency. Permit Applications will not be reviewed until the 3rd Party approved plans are submitted to Upper Dublin Township.**

<b>ELECTRICAL INSPECTION AGENCY:</b>	Approved Plan Submitted:
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**PERMIT FEE**

(\$25 per \$1,000 of estimated cost of construction or fraction thereof plus \$4.50 UCC fee)

<b>TOTAL COST OF CONSTRUCTION, INCLUDING LABOR &amp; MATERIALS (COPY OF SIGNED CONTRACT MUST BE ATTACHED):</b>	\$
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Permit Fee:	
Permit Fee:	
UCC Fee:	\$4.50
Total:	

APPLICANT INFORMATION & CERTIFICATION

*HOMEOWNER CERTIFICATION: As the Property Owner, I will be performing all work and accepting full responsibility for all inspections and workmanship.*

*Signature:*

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent. I also certify that all information on this application is correct and will be completed in accordance with the approved construction documents and PA Act 45 (Uniform Construction Code) and any additional approved building code requirements adopted by Upper Dublin Township.

Finally, I understand that an application for a permit and payment of the permit fee does not constitute issuance of a permit and permission to start the job. No work may start until the permit application has been reviewed, approved, and processed, and the permit is issued. Any work commencing prior to permit issuance is subject to Late Fees per Township Code Section 73-10. The Late Fee shall be paid in addition to the required permit fee and shall be paid in an amount equal to the required permit fee up to a maximum of \$1,000.

Applicant Name & Company:

Applicant Signature:

Date:

OFFICE USE ONLY - PERMIT REVIEW AND APPROVAL

Approved By:

Date:

Comments:



Upper Dublin Township  
370 Commerce Drive  
Fort Washington, PA 19034  
215-643-1600 (phone)  
215-643-8843 (fax)  
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# PERMIT REQUIREMENT ACKNOWLEDGEMENT

PROPERTY LOCATION: \_\_\_\_\_

Permit Application(s) for the above-referenced property have been submitted to Upper Dublin Township. Upon submission, I hereby acknowledge and agree to the following:

- This is a **SUBMISSION** of a Permit Application and **NOT** a Permit
- **NO WORK**, including demolition, will commence until the Permit Application has been reviewed, approved, and processed and the **PERMIT** has been received
- Any work commencing prior to permit issuance will be issued a **NOTICE OF VIOLATION** and a **STOP WORK ORDER**.
- Any work commencing prior to permit issuance will result in **LATE FEES** being charged.
- A **PRE-DEMO** as well as **POST-DEMO** Inspection (if applicable) will be performed prior to any permits being issued for construction.
- **ONCE THE PERMIT HAS BEEN ISSUED**, the Permit **MUST BE KEPT ON SITE** at all times.
- A copy of the **APPROVED** set of Plans **MUST BE KEPT ON SITE** at all times.
- Inspections require **AT LEAST** 24 hours' notice. For job flow, inspections should be scheduled several days in advance.
- All inspections indicated on the Building Inspection Checklist are required, as well as any additional inspections called for by the Building Inspector on site.
- Please call 215-643-1600 x3505 for inspections.
- Any **CHANGES FROM THE APPROVED PLANS MUST BE AUTHORIZED** by the Code Enforcement Department. Approval of the revised plans is subject to the same review process as the original plans. An additional fee may be charged depending on the extent of the variation from the original plans.
- All work must conform to the IBC / IRC which has been adopted by Upper Dublin Township under the Pennsylvania Uniform Construction Code administered and enforced by Upper Dublin Township Section 73-6, A.

As the Contractor, Property Owner and/or the Property Owner's Representative, I agree to the above conditions of the permit as well as any additional notations made on the approved plans.

If the above requirements are not adhered to, a **STOP WORK ORDER** will be issued until the job is brought into compliance.

\_\_\_\_\_  
Applicant Name & Company

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



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## Acceptable Electrical Inspection Agencies

Electrical installation must comply will all applicable provisions of the National Electrical Code and the Pennsylvania Uniform Construction Code ("UCC"). The customer or contractor may engage the services of any of the inspection agencies listed below. UCC qualification can be verified on the following web site maintained by the Pennsylvania Department of Labor & Industry: [www.dli.pa.gov/ucc/Pages/default.aspx](http://www.dli.pa.gov/ucc/Pages/default.aspx).

NAME	ADDRESS	PHONE
<b>Local Agencies</b>		
Code Inspections, Inc.	605 Horsham Rd, Horsham, PA 19044	(215) 672-9400
First PA Inspections, Inc.	419 Sunnemeade Ave, Warminster, PA 18974	(215) 674-2355
Phillie Electrical Inspections LLC	2017 Keystone Dr, Hatfield, PA 19440	(215) 278-0987
United Inspection Agency	716 N Bethlehem Pk, #300, Lower Gwynedd, PA 19002	(215) 542-9977
<b>Out-of-Town Agencies</b>		
Advanced Electrical Inspections, Inc.	10 E Lynne Dr, Pittston, PA 18640	(570) 655-0550
American Inspection Agency, Inc.	342 Miller Rd, Sinking Spring, PA 19608	(610) 678-4336
Associated Building Inspections, Inc.	1248 West Main St, Ephrata, PA 17522	(717) 341-4931
Barry Isett & Associates, Inc.	85 S Route 100, Allentown, PA 18106	(610) 398-0904
Bureau Veritas North America	790 Park Way Dr, Broomall, PA 19008	(610) 543-3925
Burns Electrical Inspection Agency, Inc.	1010 Albright Ave, Scranton, PA 18508	(215) 364-7802
Commonwealth Code Inspection Service	176 Doe Run Rd, Manheim, PA 17545	(717) 664-2347
Grill 1 Inspections	752 Sycamore Ave, Southampton, PA 18966	(215) 364-5758
Keycodes Inspection Agency	PO Box 391, Bethlehem, PA 18016	(610) 866-9663
Lehigh Valley Inspection Service	PO Box 423, Orefield, PA 18069	(610) 395-3827
Liberty Inspection Limited	67 Buck Rd, Huntingdon Valley, PA 19006	(215) 595-7707
LTL Consultants, Ltd	1 Town Center Dr, PO Box 241, Oley, PA 19547	(610) 987-9290
Middle Atlantic Electrical Inspections, Inc.	302 E. Pennsylvania Ave, Feasterville, PA 19053	(215) 322-2626
Middle Department Inspection Agency	977 A Bristol Pike, Bensalem, PA 19020	(215) 244-1919
Municipal Administration & Consulting, Inc.	167 W. Main St, Ste 1, Trappe, PA 19426	(484) 961-0300
Municipal Inspection Corp.	248 Geiger Rd, Ste 103, Philadelphia, PA 19116	(215) 673-4434
National Inspection Agency	117 Cherry Ridge Rd, State College, PA 16803	(814) 238-5009
Penn State Inspection Agency	1111 Polly Drummond Office Park, Newark, DE 19711	(302) 292-2000
State Inspection Authority, Inc.	1797 Little Conestoga Rd, Glenmore, PA 19343	(215) 852-6785
Underwriters Inspection Services, Inc.	PO Box 416, Royersford, PA 19468	(610) 495-2803
William DeMedio Agency	108 Flintlock Rd, Drexel Hill, PA 19026	(610) 505-1525