

December 6, 2019

Upper Dublin Township Municipal Authority Business Improvement Plan and Report for 2020 to the Board of Commissioners of Upper Dublin Township

Mission

The purpose of the Upper Dublin Township Municipal Authority (UDTMA) is to obtain and finance working capital, acquire, hold, construct, improve, maintain and operate, own or lease, either in the capacity of lessor or lessee, projects within the service area of the UDTMA, of the following kind and character:

- (a) Transportation for all defined modes, marketing, transit service and safety improvement utilizing all resources necessary to construct and maintain roadway improvements, bridges, traffic regulation devices, bicycle/pedestrian trails and amenities including but not limited to landscaping/trees, special signage, and street/area lighting.
- (b) Storm water and flood control planning, management and implementation.
- (c) General economic development and marketing for the Fort Washington Office Center Park recently rezoned as the Greater Fort Washington District.

Attendance

The UDTMA held 12 public meetings in 2019 on the first Friday of every month. The January meeting was primarily a re-organization meeting with the appointments of Offices, Directors, Engineer, Solicitor and Open Records Officer. Attendance at the meetings by members was high for the year with Mr. Markman missing one meeting, Mr. Danaher missing one meeting and Mr. Feldman missing several meetings due to a serious illness. In October 2019, with the passing of Mr. Feldman, The Upper Dublin Township Board of Commissioners appointed Glen Griffin as a Municipal Authority director. Attendance by the Executive Director, Finance Director, Solicitor's Office and Engineer was nearly 100% with Mr. Leonard missing one meeting and Mr. Bleemer missing one meeting.

Financial Matters

In 2018, the UDTMA issued \$6,000,000 of guaranteed revenue notes to fund certain capital improvement construction projects identified as Priority One projects on the attached "Exhibit A." To finance the annual debt service on the notes and the UDTMA's operating expenses, an assessment is levied on all properties within the UDTMA service area based upon the assessed value of each property, as determined by the assessment of record in the county assessment office on the date such assessments are levied. In 2019, the UDTMA obtained \$4.142 million in grant funds to finance future projects.

Capital Projects

Construction of the Virginia Drive Cross County Trail - Final Segment project began in September 2019. This is the first of several Priority One projects within the UDTMA jurisdiction funded by the \$6,000,000 revenue notes and through grant funding.

Budget

Funding from the annual assessment also supports the UDTMA's operating costs. Both the Directors and the Board of Commissioners approved the UDTMA's 2019 operating budget and will approve the 2020 operating budget. The UDTMA is projected to have a year-end operating fund balance totaling \$127,000 at December 31, 2019. All revenues and expenditures are subject to an independent CPA audit with a report to be filed with the Township and the State and available to both the Commissioners and the public.

Transparency

All meetings of the UDTMA were open to the public and live broadcast as well as repeat broadcast on the Township's governmental cable channel. There were three Right to Know Law Requests related to the UDTMA during 2019. The UDTMA is committed to not only complying with the Right to Know Law and the Sunshine Law, but communicating with property owners, businesses and employees within the UDTMA area via multiple means through 2020.

Municipal Authority Priority List and 2020 Projects

The Board of Commissioners and any interested parties are advised that the UDTMA works and focuses routinely on the attached priority list, currently dated November 20, 2019. This color-coded spreadsheet shows both the priorities, funding sources and current status of project designed to meet the mission statement at the beginning of this report. The UDTMA welcomes public participation in both their meetings and by comments to them in written format.

The Municipal Authority will continue to foster and support economic development and reinvestment in the Office Park. To that end it plans in 2020 to wrap up a branding project in conjunction with a committee of property owners and the Fort Washington Business Alliance. There will also be some minor landscaping upgrades in the course of 2020 prior to the complete reconstruction of Commerce Drive.

Exhibit A
Municipal Authority Priority List and 2020 Projects



Greater Fort Washington District Project Priority List
Upper Dublin Township Municipal Authority

11/20/2019

TOWNSHIP FUNDED CAPITAL IMPROVEMENTS WITHIN THE MUNICIPAL AUTHORITY BOUNDARY									
CONSTRUCTED AND/OR COMMITTED TOWNSHIP PROJECTS	HIGHLIGHTED FIELD INDICATES FINAL PROJECT COST TO BE UPDATED	TOTAL PROJECT COST (Millions)	Grant Funding Awarded (Millions)	Additional PennDOT (Millions)	Developer Contribution (Millions)	Township Obligation (Millions)	Construction Start Date	Construction End Date	Status / Comments
	Description								
	PINE RUN & RAPP RUN FLOOD RETARDING STRUCTURES	\$14.819	11.569			3.250	2013	2015	
	VIRGINIA DRIVE PINE RUN BRIDGES RECONSTRUCTION	\$6.234	3.212	1.218		1.804	06/2016	07/2017	MUNICIPAL RETRO-REIMBURSEMENT PROGRAM
	VIRGINIA DRIVE RAPP RUN CULVERT RECONSTRUCTION	\$1.638	0.400			1.238	03/2017	07/2017	PA DCED GRANTS
	VIRGINIA DRIVE ROAD DIET & TRAIL	\$1.491	1.000			0.491	09/2017	06/2018*	MPMS 104282 - *Punchlist Not Complete
	DRESHER TRIANGLE CONCEPT DESIGN	\$0.062			0.062	0.000	N/A	N/A	
		\$24.244	\$16.181	\$1.218	\$0.062	\$6.783			

CAPITAL IMPROVEMENTS WITHIN THE MUNICIPAL AUTHORITY BOUNDARY									
PRIORITY 1 PROJECTS (0 TO 3 YEARS)	HIGHLIGHTED FIELDS INDICATE GRANT APPLICATION POTENTIAL	OPINION OF PROBABLE COST (Millions)	Committed Project Estimates (Millions)	2015-2018 Awarded (Millions)	2019 Grant Awarded (Millions)	Developer Contribution (Millions)	Municipal Auth Obligation (Millions)	Municipal Auth Committed (Millions)	Status / Comments
	Description								
	FORT WASHINGTON CROSS COUNTY TRAIL & ROAD DIET	\$6.250	6.250	3.541		0.3	2.410	2.410	PENNDOT MTF, PA DCED, PA DCNR, MONTCO
	PA TURNPIKE ZIP RAMP FROM PA 309 INTERCHANGE	\$2.600	2.600	2.038		0.4	0.162	0.162	GRANT AWARDED
	COMPLETE BODENSTEIN CHANNEL REVITALIZATION	\$0.750	0.750				0.750	0.750	
	CROSS COUNTY TRAIL - FINAL SEGMENT	\$1.015	1.015	0.750			0.265	0.265	PENNDOT TAP PROGRAM - MPMS 107179
	DELAWARE DR CROSS COUNTY TRAIL & ROAD DIET - MIDDLE SECTION	\$4.600	4.600	1.600	0.500		2.500	2.500	GRANTS AWARDED - COORD. ONGOING
	DRESHERTOWN RD IMPROVEMENTS - PHASE 1 DESIGN	\$0.400	0.400		0.250		0.150	0.150	DVRPC Phase VII
	EVALUATE VIRGINIA DRIVE & CAMPHILL ROAD INTERSECTION	\$0.075					0.075		
	DELAWARE DRIVE BRIDGE SUPERSTRUCTURE REPLACEMENT & REPAIRS	\$1.250	1.250	1.000			0.250	0.250	MUNICIPAL RETRO-REIMBURSEMENT PROGRAM
	CONSTRUCT LOCAL TRAIL CONNECTIONS TO CROSS COUNTY TRAIL	\$0.250		0.015			0.235		PA WalkWorks
	PRIORITY 1 PROJECTS OPINION OF PROBABLE COST TOTALS	\$17.190	\$16.865	\$8.944	\$0.750	\$0.700	\$6.797	\$6.487	

PRIORITY 2 PROJECTS (3 TO 6 YEARS)	COMPLETION OF VIRGINIA DRIVE INTERCHANGE PRELIM. ENG.	\$1.600					1.600		2019 CMAQ (\$1.892M) & CFA MTF (\$1.5M) OPINION OF PROBABLE COSTS REQUIRE FURTHER ANALYSIS AND ARE ONLY FOR DISCUSSION PURPOSES AND NOT FOR ASSESSMENT PURPOSES. GRANT POTENTIAL HAS NOT BEEN ANALYZED.
	COMPLETION OF VIRGINIA DRIVE INTERCHANGE LAND ACQUISITION	\$1.500					1.500		
	DRESHERTOWN RD IMPROVEMENTS - PHASE I CONSTR.	\$4.250	4.250		3.392		0.858	0.858	
	CONSTRUCT LOCAL TRAIL CONNECTIONS TO CROSS COUNTY TRAIL	\$0.250					0.250		
	CONSTRUCT A LINEAR PARK ALONG CROSS COUNTY TRAIL	\$4.300					4.300		
	CONSTRUCT PINETOWN ROAD BOULEVARD WITH LANDSCAPED MEDIAN	\$1.800					1.800		
	GATEWAY ENTRANCE ENHANCEMENTS	\$0.250					0.250		
	PERFORM WARRANT ANALYSIS FOR PINETOWN & HIGHLAND	\$0.025					0.025		
	COMPLETE RAPP RUN CREEK REVITALIZATION	\$0.750					0.750		
	COMPLETE PINE RUN CREEK REVITALIZATION - STAGE I	\$0.500					0.500		
NEW JERSEY, NEW YORK & MARYLAND ROADWAY RECONSTRUCTIONS	\$2.750					2.750			
PRIORITY 2 PROJECTS OPINION OF PROBABLE COST TOTALS	\$17.975	\$4.250	\$0.000	\$3.392	\$0.000	\$14.583	\$0.858		

PRIORITY 3 PROJECTS (OVER 6 YEARS)	DRESHER TRIANGLE ROADWAY IMPROVEMENTS - STAGE III	\$4.000	TO BE SUBMITTED FOR DVRPC TRANS. IMPROVEMENT PROGRAM (TIP)				4.000		OPINION OF PROBABLE COSTS REQUIRE FURTHER ANALYSIS AND ARE ONLY FOR DISCUSSION PURPOSES AND NOT FOR ASSESSMENT PURPOSES. GRANT POTENTIAL HAS NOT BEEN ANALYZED.
	CONSTRUCT LANDSCAPED MEDIANS ON COMMERCE, DELAWARE & VIRGINIA	\$0.150					0.150		
	INSTALL PEDESTRIAN LIGHTING ALONG CROSS COUNTY TRAIL & PINETOWN	\$1.000					1.000		
	RE-GRADE HIGHLAND AVENUE APPROACH TO CAMPHILL ROAD	\$0.350					0.350		
	CONSTRUCT ADDITIONAL LOCAL TRAIL CONNECTIONS TO CROSS COUNTY TRAIL	\$0.250					0.250		
	COMPLETE PINE RUN CREEK REVITALIZATION - STAGE II	\$0.750					0.750		
	CAMPHILL ROADWAY RECONSTRUCTION & BRIDGE RECONSTRUCTION*	\$3.250					3.250		
	INSTALL LANDSCAPING ENHANCEMENTS TO OPEN VISTAS	\$0.750					0.750		
PRIORITY 3 PROJECTS OPINION OF PROBABLE COST TOTALS	\$10.500	\$0.000	\$0.000	\$0.000	\$0.000	\$10.500			

* NOTE - TOTAL COST SHOWN, HOWEVER, DELAWARE DR & CAMPHILL RD RECONSTRUCTION TO WIDEN AND/OR PROVIDE PEDESTRIAN/TRAIL AMENITIES WOULD BE ELIGIBLE FOR ASSESSMENT. REPLACEMENT OF THE STRUCTURES IN-KIND IS THE RESPONSIBILITY OF TOWNSHIP

NON-CAPITAL IMPROVEMENT PROJECTS			
OPERATIONS AND SERVICES	DESCRIPTION	2019 BUDGET	COMMENTS
		EXECUTIVE DIRECTOR & FINANCE DIRECTOR	0.022
	MUNICIPAL AUTHORITY SOLICITOR SERVICES	0.025	
	MUNICIPAL AUTHORITY ENGINEER SERVICES	0.075	
	MUNICIPAL AUTHORITY ACCOUNTANT SERVICES - AUDIT	0.006	
	OTHER CONSULTANT SERVICES & APPRAISALS	0.053	
	ASSUME MAINTENANCE RESPONSIBILITY OF PINE RUN AND RAPP RUN FLOOD RETARDING STRUCTURES	0.040	
	MISCELLANEOUS ADMIN (SUPPLIES, FEES, RECORDING OF MINUTES, ETC.)	0.004	
	ANNUAL COST TOTAL	0.225	
	ENHANCED LEVEL OF SERVICES (ROADS, LIGHTING, TRAILS & TRASH, ETC.)		
	OPERATE SHUTTLE SERVICE TO/FROM SEPTA REGIONAL RAIL STATION		
	DEVELOP LOGO AND POTENTIAL RE-BRANDING CAMPAIGN		
	ESTABLISH FLOWERS, TREES, SHRUBS SPECIES LIST		
	ESTABLISH DESIGN STANDARDS FOR PRIVATE PROPERTY SIGNAGE		
	MARKETING INITIATIVES (SPACE AVAILABILITY, ECONOMIC DEV, ETC.)		
	INSTALL WAYFARER AND/OR TRANSIT SIGNAGE AT SEPTA/SHUTTLE STOPS		
	PERFORM SNOW AND ICE REMOVAL SERVICES ON SIDEWALKS AND TRAILS		