



## UPPER DUBLIN TOWNSHIP

370 Commerce Drive  
Fort Washington, PA 19034  
[www.upperdublin.net](http://www.upperdublin.net)  
(215) 643-1600

**GRADING PERMIT APPLICATION NO.** \_\_\_\_\_

Submission Date: \_\_\_\_\_

Revision Dates: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

This Grading Permit Application form must be completed and accompanied by three (3) sets of plans to be submitted to the Township's Code Enforcement Office prior to receiving a Grading Permit.

1. **PROPERTY OWNER(S):** \_\_\_\_\_  
Street Address: \_\_\_\_\_ City: \_\_\_\_\_  
State & ZIP: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
Work Phone: \_\_\_\_\_ Fax Number: \_\_\_\_\_  
Email: \_\_\_\_\_

2. **PROPERTY LOCATION:** \_\_\_\_\_  
City: \_\_\_\_\_ State & ZIP: \_\_\_\_\_

3. **PROPERTY INFORMATION:** \_\_\_\_\_  
Block #: \_\_\_\_\_ Unit #: \_\_\_\_\_ Lot #: \_\_\_\_\_ Parcel #: \_\_\_\_\_

4. **PURPOSE OF GRADING PERMIT:**  
\_\_\_\_\_  
\_\_\_\_\_

5. **PLANS AND SPECIFICATIONS:** The following information must be shown on plans prepared by a Registered Surveyor or Professional Engineer. The plan(s) must be submitted in triplicate.

- Contour Map – showing present and proposed contours.
- Plot Plan – Showing location and/or description of:
  - Grading
  - Buildings
  - Area of work
  - Neighboring streets & alleys
  - Drainage structures
  - Trees over 10' in diameter, measured at 2' above ground
  - Nature of fill material
  - Boundary and/or lot lines
  - Dimensions of all work
  - Streams and drainage courses within 50' of site
  - Floodplain zone on and/or within 50' of site
  - Soil classification and type
  - Pipes
  - Retaining walls and basins
  - Berms
  - Property on septic
  - Other

6. VOLUME OF EXCAVATION/FILL: \_\_\_\_\_ cubic yards

7. PERMIT FEE: \$\_\_\_\_\_

- Compute the appropriate permit fee amount from the attached fee schedule and submit a check with this application. All checks shall be made payable to “Upper Dublin Township.”

WORK START DATE: \_\_\_\_\_ WORK COMPLETION DATE: \_\_\_\_\_

8. INSPECTION FEES will apply as follows:

- Initial inspection/site visit: \$65.00
- Each inspection thereafter: \$35.00 per ½ hour

9. In the construction of a swimming pool, an escrow agreement in the amount of 20% of the estimated total amount of construction is required before the grading and building permit will be issued.

- The escrow amount shall be: \_\_\_\_\_

10. WORK TO BE PERFORMED BY (if other than owner):

Name: \_\_\_\_\_  
Street Address: \_\_\_\_\_ City: \_\_\_\_\_  
State & ZIP: \_\_\_\_\_ Phone: \_\_\_\_\_  
Fax Number: \_\_\_\_\_ Email: \_\_\_\_\_

11. FINAL GRADING TO BE PERFORMED BY:

Name: \_\_\_\_\_  
Street Address: \_\_\_\_\_ City: \_\_\_\_\_  
State & ZIP: \_\_\_\_\_ Phone: \_\_\_\_\_  
Fax Number: \_\_\_\_\_ Email: \_\_\_\_\_

12. APPLICANT NAME (Please print): \_\_\_\_\_

APPLICANT TITLE (Owner, Contractor, etc.): \_\_\_\_\_

- All grading work and construction shall be in compliance with the “Code of the Township of Upper Dublin,” Chapter 99, Excavations, also known as “The Upper Dublin Grading Ordinance,” and all other applicable codes.

APPLICANT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

*Please contact the Engineering department with any questions:*  
Mary Anne Fennell  
(215) 643-1600 ext. 3233  
[mfennell@upperdublin.net](mailto:mfennell@upperdublin.net)

## HIGHWAY OCCUPANCY PERMITS (HOP)

<b>Residential</b>	
Dumpsters	\$25 each
Curbs	\$90
Sidewalks	\$90
Street Opening – Township*	\$90 + \$90 plus \$5/10 LF or fraction thereof for inspection
Opening/Excavating in Highway, Road, Street, Avenue, or Public Alley with Improved or Paved Surface	<= 5 sq. yd. - \$40/sq. yd. or fraction thereof plus \$32/sq. ft. or fraction thereof for additional paving opened or broken
<b>Nonresidential</b>	
Dumpsters	\$25 each
Curbs	\$90 plus \$5/10 LF or fraction thereof
Sidewalks	\$90 plus \$5/10 LF or fraction thereof
Street Opening – Township*	\$90 + \$90 plus \$5/10 LF or fraction thereof for inspection
Opening/Excavating in Highway, Road, Street, Avenue, or Public Alley with Improved or Paved Surface	<= 5 sq. yd. - \$40/sq. yd. or fraction thereof plus \$32/sq. ft. or fraction thereof for additional paving opened or broken
<b>*Contact PennDOT (610-205-6795) for State Roads and Montgomery County (610-278-3613) for County Roads</b>	

## GRADING

Permit fee by Yardage	<=50 cu. yds.: \$30
	>50 cu. yds. to <=250 cu. yds.: \$35
	>250 cu. yds. to <=500 cu. yds.: \$40
	>500 cu. yds. to <=1,000 cu. yds.: \$45
	>1,000 cu. yds.: \$50 plus \$5 for each additional 1,000 cu. yds. or portion thereof
Application & Initial Inspection	\$65
Inspection Fee – Each Additional	\$80
New Homes	\$400 plus inspection fee of \$80
Home Additions	<=400 sq. ft. \$120 plus inspection fee of \$80 = \$200
	>400 sq. ft. \$400 plus inspection fee of \$80 = \$480
Garage - Detached	<=400 sq. ft. \$120 plus inspection fee of \$80 = \$200
	>400 sq. ft. \$300 plus inspection fee of \$80 = \$380
Patios – Slab on Grade or Elevated	New: \$150
	Replacement: \$100
Decks (if Patio or Slab underneath)	New <= 400 sq. ft. \$100
	New > 400 sq. ft. \$150
	Replacement: \$60
Driveways	New <=400 sq. ft. \$100
	New > 400 sq. ft. \$150
	Replacement: \$60
Retaining Walls	<=4 feet: \$100
	>4 feet: \$150
Walkways	New <=400 sq. ft.: \$100
	New >400 sq. ft.: \$150
	Replacement: \$55
In-Ground Pools	\$275 plus inspection fee of \$80 = \$355
Gardens (Raised) – Beds, Berms, Diversions, Mounding Sales	\$60 plus inspection fee of \$80 = \$140
Stormwater Management	Permit Issuance: \$25
	Plan Review: \$225
	Watercourse Permit: \$225